Indian Society for Education and Environment (iSee) Publication Policies

I. Open Access Policy

In order to ensure maximum reach of contents published by Indian Society for Education and Environment (iSee), we have adopted the open access policy, meaning that;

- All the articles published by **Indian Society for Education and Environment (iSee)** are made freely accessible online immediately after publication in an easily readable format, without any subscription or registration barrier.

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II. Peer-review Policy

All the manuscripts submitted to **Journals Published by iSee** will be subjected to double blinded peer review process;

- The manuscript will be reviewed by two suitable experts in respective subject area.
- The reports of both the reviewers will be considered while deciding on acceptance/revision or rejection of a manuscript.
- Editor-In-Chief will make the final decision, based on reviewer's comments.
- Editor-In-Chief can ask one or more of the advisory board members for their suggestions upon a manuscript, before making the final decision.
- Associate editor and review editors provide the administrative support to maintain the integrity of peer review process.
- In case, authors challenge editor's negative decision with suitable arguments, the manuscript can be sent to one more reviewer and the final decision will be made based upon his recommendations.

III. Licensing Policy

To fully realize the potential of open access to research literature, barriers to reuse need to be removed. The Creative Commons (CC) licenses have emerged as an effective legal instrument to achieve this.

Instead of transferring rights exclusively to publishers (the approach usually followed in subscription publishing), authors grant a non-exclusive license to the publisher to distribute the work, and all users and readers are granted rights to reuse the work.

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IV. Archiving Policy

This journals published by iSee utilizes the AWS system to create permanent archives of the journal contents for purposes of preservation and restoration.

PUBLICATION ETHICS
- The **Journals published by Indian Society for Education and Environment** is an electronic Double Blind peer reviewed journals upholding the highest standards.
- Articles not in accordance with publication ethics and malpractices will be removed from publication if detected at any time.
- Plagiarism and research fabrication such as making up of data, manipulation of existing data, tables etc. and ethical clearance on the use of humans or animals for the study will also be checked.
- The publisher reserves the right to use plagiarism detecting software to screen submitted papers at any time and suspected plagiarism or duplicate publishing will be reported immediately.

I. Author(s)' Responsibility

They must ensure that:

- Their work is original
- Must not have been published elsewhere
- Other authors, contributors or sources should be appropriately credited
- They are responsible for language editing before submission
- Their work has not been copied or plagiarized in whole or part from any other work
- The financial support and conflict of interest for the project / research work if any should be disclosed
- They are obliged to notify the editor if any error or inaccuracy is discovered and co- operate with the editor to correct the same
- Articles should be submitted using online procedures. Simultaneous publication in more than one publication is a **breach of publication ethics.**

Committee on Publication Ethics (COPE) during the 2nd World Conference on Research Integrity in Singapore in 2010 has developed the below mentioned guidelines. Indian Society for Education and Environment Journals, as a publisher follows COPE, WAME and has adopted COPE's best practice guidelines for dealing with ethical issues in a journal. The Journal Members (Advisory Board, editors and the journal manager) have consented to adopt the COPE as it meets the purpose and objective of the Journals.

The following is a summary of COPE's international standards for authors of scholarly research publications and describes responsible research reporting practice. The comprehensive guidelines can be downloaded here

- The research being reported should have been conducted in an ethical and responsible manner and should comply with all relevant legislation.
- Researchers should present their results clearly, honestly, and without fabrication, falsification, or inappropriate data manipulation.
- Researchers should strive to describe their methods clearly and unambiguously so that their findings can be confirmed by others.
- Researchers should adhere to publication requirements that submitted work is original, is not plagiarized, and has not been published elsewhere.
- Authors should take collective responsibility for submitted and published work.
- The authorship of research publications should accurately reflect individuals' contributions to the work and its reporting.
- Funding sources and relevant conflicts of interest should be disclosed.

II. Editor's Responsibility

They must ensure that:

- The submitted manuscript undergoes Double - blind peer review before publishing
- They will strive to prevent any conflict of interest between the author and editorial and review personnel
- All the information related to the submitted manuscript is kept confidential prior to publishing

III. Reviewer's responsibility
They must ensure that:
- Reviews of the manuscript is completed and provides suitable comments for improvement
- Promptness in notifying the editor about his inability to review the manuscript
- Maintains confidentiality about the manuscript obtained for review, by not discussing with others
- Standards of Objectivity preserved by reviewing the manuscripts objectively with clear views and supporting arguments and without any personal criticism
- Acknowledgement of Sources
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Please send your waiver requests to **indjst@gmail.com**

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- To allow us to better service you in responding to your customer service requests

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